

**Meadowbrook Public School Advisory Council (MPSAC)  
Meeting Minutes**

**Meeting Date:** Mar. 3, 2025

**Time:** 7:00 - 8:00 p.m.

**Location:** Meadowbrook Public School and online.

**Minutes recorded by:** Devon Searle

**In attendance:** Devon, Meaghan, Kim, Michelle, Victoria, Lindsey, Ms. Lauren Scobie (Vice-Principal), Ms. Linnet Richmond (Principal), Jen S., Jen K., Gian, Ms. Sandra Ivory.

**Regrets:** Sarah, Tiffany.

<b>Agenda Item</b>	<b>Decision/ Tabled?</b>	<b>Notes/Follow Up/ Action/Deadline/ Responsibility</b>
<b>1. Call to Order, Welcome</b> (Michelle)  -Welcome by Michelle.	Meeting called to order at 7:07 p.m. by Michelle.	-Motion to pass minutes for Approval from February by Michelle, quorum obtained, Minutes passed with no changes.

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<p><b>Admin Report</b> (Linnet)</p> <p>-Highlighting the growing that Council has done this year, many new events, we are learning and growing, and doing very well, and the school benefits from the effort of volunteers, so it is important to celebrate what we've accomplished as a Council. Open communication is important as we go forward so we can continue to grow as a Council, remembering goals, and working together. Jen S. brought up the possibility of a team-building event for Council to share goals and vision for the future. Michelle stressed the importance of Council working together.</p> <p>-Meaghan mentioned that sometimes discussing things takes more time, asked about the potential to discuss these items outside of Council meetings, as sometimes it feels as though keeping to a schedule can be abrupt for some people. Ms. Richmond mentioned that often schools form smaller committees to discuss particular topics and then report back to the full Council, so that is a possibility to consider moving forward.</p> <p>-Decision to give additional funds to Kindergarten classes to go on a field trip will be tabled until after the budget update later in the meeting.</p> <p>-The Chromebooks purchased with the assistance of Council and the cost-matching with the YRDSB, will arrive in May. They have been ordered. They will arrive fully formatted and ready to go. With the money that is left, projectors and adaptor cords are still to be purchased.</p> <p>The spring concert will be in May, if Council would like to coordinate with doing a fundraising event that night, such as a bake sale or flower sale.  <i>*Addendum to minutes: The spring concert will be May 1st.</i></p> <p>-The YRDSB has advised that they will be using a new reporting tool. Report cards will probably stay the same through the Family</p>		

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<p><b>Teacher Update - (Sandra Ivory)</b></p> <p>Feb. 14 Family Engagement Day - was on the Friday of Family Day weekend. It was really nice for everyone to spend time together and communicate, and was enjoyed by all. There will be another event soon.</p>		

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<p><b>Treasurer Report</b> (Michelle)</p> <p>-Michelle shared a document she prepared, condensing the information in the budget sheet into a document organized into categories of what is important to Council, broken down by month, what was spent and fundraised, as well as the current goals Council is fundraising for.</p> <p>The categories were Diversity Program, Fundraising, Gardening, Spirit Wear, Wayne Wynn, Hot Lunch, Tech- Cost Sharing, Field Trips etc., and Graduation.</p> <p>Michelle proposed that the \$152.80 in the Spirit Wear category in the budget be moved to the general Fundraising category, as Council is not doing spirit wear. Motion was proposed by Michelle, quorum obtained.</p> <p>-The money in the Diversity Fund will stay in Diversity Fund, as it has been earmarked for a special upcoming project.</p> <p>Council can access money in Fundraising and Hot Lunch to use towards the Budget goals. \$14,003.31 Feb. Closing balance.</p> <p>Invoices coming up from Santa Fe and Mucho Burrito, so not an exact number. Need to leave \$2,581 in Hot Lunch to cover invoices.</p> <p>-We are 60% through the school year, could put recess boxes aside for now, and revisit when we have more money to pay for, either later this year or as a goal for next year, as the amount of classes will also be changing next year, down by five classes.</p> <p>-Motion by Michelle to remove recess boxes from budget for now, could bring back if more money comes in, quorum obtained.</p> <p>-Kindergarten - \$600 needed for Buses for field trips, tabled from earlier in the meeting. A motion was proposed by Michelle to give the money to the kindergarten classes to go on their field trip, quorum obtained.</p> <p>-Discussion of what to do about wish lists was</p>		

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<p><b>Hot Lunch Update</b> (Michelle)</p> <p>- Healthy Hunger - new hot lunch ordering program. Lots of new restaurants available on website. Mucho Burrito has not been doing as well lately, will see how it goes for the next little while. Can add something else on Tuesdays. It was agreed that Michelle would send a list of available options to Council to discuss and for the school to vote on available choices.</p>		<p>-Michelle will send a short list to Council to provide options, and a Google Form will go out to the school community to vote on adding another hot lunch option.</p>
<p><b>Movie Night Update</b> (Michelle)</p> <p>- Not as big of a turnout this time around.          -Selling mix-ins and popcorn.          -Talked about having a movie for older kids and pushing the start time later, however, the challenge is that every child must be supervised by an adult when coming to an event at the school, which is more of a challenge when planning a movie night for older students. Everyone agreed to think more on how to engage the older students more in the movie nights.</p>		
<p><b>Grad - (Devon)</b></p> <p>-Volunteers will be needed to help with various tasks leading up to grad, Devon mentioned that there is a wonderful tradition at Meadowbrook of Grade 7 families helping out with grad and “paying it forward,” so that the Grade 8 parents can enjoy the ceremony on the day of, so that if anyone knows Grade 7 or Grade 8 parents that might want to be involved in helping out, for Council to spread the word about Graduation in June.</p>		

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<p><b>Community Engagement - (Gian)</b></p> <p>Gian asked if it was possible, since the school can hold events on Thursday nights, if there could be Thursday events, something involving sports, in the gym for students and parents. All agreed that there are lots of opportunities there, however the logistics could be challenging at first, it was agreed that a sports sub-committee would be formed to plan an event.</p>		<p>Michelle will send an email reaching out to anyone interested in joining a sports event planning subcommittee</p>
<p><b>Other Upcoming Events/Other Business</b></p> <p>- Devon talked about having another bake sale in conjunction with the spring concert, as last year's was a big success.</p> <p>-Michelle mentioned a possible BBQ family fun night in June. Jen S. mentioned a Fun Run before a Family Fun Night for anyone who would be interested, and Gian asked about the possibility of an outdoor movie night, all which will be discussed at a later meeting.</p> <p>-Gian asked about the use of social media, which is not allowed through the school, though some parents do use social media to communicate about school events.</p>		<p>- Devon and Michelle will send an email reaching out to anyone interested in joining the Bake Sale planning subcommittee.</p>
<p><b>Meeting Adjournment</b></p>	<p>- Motion to adjourn was called for by Michelle at 8:32 p.m., seconded by Devon.</p>	

Next meeting will be **April 7th, at 7:00 p.m.**, in the Meadowbrook School Library or virtually (via Google Meet.)